

## Employment Opportunity

*Tour Logistics Coordinator*  
*The Otesha Project (Australia): Cycling for Sustainability*  
[www.otesha.org.au](http://www.otesha.org.au)

Application deadline: May 16, 2008  
Start date: May 26, 2008  
Length: 3 months (over 6 months doing part-time work)



## About The Otesha Project (Australia): Cycling for Sustainability

The Otesha Project (Australia): Cycling for Sustainability is a grassroots youth-based organisation, which uses theatre to mobilize young people to create a more sustainable world through their daily consumer choices. While delivering our presentation to regional schools on cycle tours our participants gain the experience needed to become long-term role models of sustainable consumption, while inspiring audiences to make similar choices. Otesha a Swahili word meaning "reason to dream" is an underlining philosophy for our organisation and we believe that we all can "be the change you wish to see in the world."

Along the New South Wales and Victorian tours this year we will be presenting our hilarious *Morning of Choices* skit along with our developed workshops that will engage and empower rural Australian youth. All of this is riding within a collective roving community with serious passionate, peanut-butter spreadin, energetic, bean-filled tour members that are ready to deliver their ideas to make a difference and empower Australians. And heh we know that could be you...

Please visit [www.otesha.org.au](http://www.otesha.org.au) for more details about our program and our [Victoria and New South Wales](#) tour.

## Our Philosophy

We want to stress that we don't want to make this an impossible task of completing things – meaning that the health of our peeps workin with us is more important than anything....soooo...with that in mind if you were interested but think this might be to much to coordinate (talk to us) or you plain just need help along the way *never fear Otesha freaks are here!* Uhh that's Ange and Shane (the Co-Directors). Yeah we see this more as a team effort so that together we can make this a reality.

## The Position: Coordinator Role

We are looking for four coordinators (two for each tour) that can help us out with preparing the logistics for our two tours this year – New South Wales and Victoria (this means that you will be sharing half the work with another rad team coordinator how cool is that?). This is an opportunity to help be a catalyst in creating two amazing tours into a reality! Through this position you will hone your communication, organising, networking skills, confidence, and help us to enable further youth empowerment among Australian youth! BOOYAH!

1. Itinerary development
  - Plan out specific route details
    - Appropriate riding distances
    - Riding dates/days
    - Presentation days/dates
    - Towns to stop in
    - Collect schools to present to (websites, etc)
    - Pencil in places for community events
    - Compiling media contacts
  - Gather and work out equipment needs for each tour in combination with Co-Directors
2. Supporting our Educational program
  - Collate general school contacts for tour participants (same as above)
3. Celebration/Community Logistics

- Identification of exciting and inspiring community groups to engage/connect with on route (and setup special "secret" events – these are events that are a bonus to the tour where possible and not required by you)
4. General logistics
- Facilitate participants planning of each town/city/community (ensuring that all the elements required for the tour are covered)
  - Facilitate workshop development among team members (3 or 4 workshops)
  - (Where applicable or with timing) research local opportunities for funding (i.e. Anaconda, Kathmandu, etc) or other regional opportunities
  - Assist in recruiting tour participants through networks and promotion (finding local networks, etc)
  - Assist in pre-tour workshops (we have the content and will assist you at the beginning in delivering this to the group)
  - Help to interview and determine the 15-20 rad people on the tour you are planning – oh yeah you get to be a part of that process!
  - Organise training location for first few days (food, transport, sleeping options)
  - Obtain or help to facilitate getting all the appropriate things required for each tour (working with children's check, workshop completion, etc)
  - Responding to tour members questions (with the help of the crew in Melbourne)

### **The Grand Finale of the Coordinator Position**

It's pretty important to note that all of this coordination work ends once the tour starts. You will *help* facilitate the initial training with some of the Otesha (OZ) crew from here in Melbourne. But after that you're just like all the other rad peeps (people) on tour with no major role.

### **Skills to pay the bills**

At Otesha (OZ) we are really about empowering youth and some of that comes directly from creating opportunities for young Australians to challenge themselves. So we have outlined a few areas that might help you out if you were part of this crew:

- able to multi-task and definitely work with others
- comfortable networking and speaking on the phone
- ability to organise different aspects of a project
- assertive, positive, confident, and friendly
- **loves to have fun**
- passionate about sustainable consumption issues (whether that's environmental or social justice or both yo)
- highly motivated

### **Compensation for Your Hard Work**

So here's the low down on the position. We seriously value your contributions and spent the last little bit applying for grants to obtain funds to pay for these positions. We hope to pay all four coordinators a honorarium of \$1500 for the 3 months (spread over about 6 months) work. We realise that this is very little money and hope to offset this with a great deal of help from our end to get things rolling for you. We will find out whether we are approved within three to four months on all of our applications.

### **What we need from you (if you are keen)**

We are asking applicants to create a two page description that tells us why you would like to be on tour. Why do you want to be a coordinator? Be creative, be yourself, and do what you want to tell us what you see, what you want to change, and what you feel you can contribute to our team. This should include a detailed CV so that we can get a picture of the diversity of the peeps applying.

Applications can be mailed or emailed to us which ever you prefer. WOOT WOOT!

Email: [applications@otesha.org.au](mailto:applications@otesha.org.au) (please include your Full Name, "Tour Coordinator", and the Tour you are applying for in the subject line)  
Address: Level 2, 140 Bourke Street, Melbourne, 3000 (please include your contact details)

**Deadline for Application**

Applications deadline: May 16, 2008. Yahooooo!  
Applicants will be notified by May 26, 2008! Yipeeee!

We are an organisation run by youth for youth, and for that reason an age screen is applied in the selection process. We accept applications from individuals aged 18 and older with the stipulation that 80% of our tour members must be between the age of 18 and 30.

The Otesha Project (Australia) is an equal opportunity employer. We value the expertise and diversity of our staff.

We would like to thank you SOO much for considering this application! We'd love to hear any questions or concerns or random thoughts at [info@otesha.org.au](mailto:info@otesha.org.au) or 04 2838 5011.

- Otesha (OZ) crew